



# St Petroc's Parish Centre Bodmin Enquiry and booking form

This form should be completed and returned to:  
[venuehire@bodminway.org](mailto:venuehire@bodminway.org) or  
The Team Office, St Petroc's Parish Centre, Church Square,  
Priory Road, Bodmin PL31 2DP

We will reply by email to confirm if the date and time is available.

#### UPSTAIRS ROOM

- Stairlift
- Seats up to 60 people
- Maximum 80 people
- Own kitchen
- Costs £12 per hr

#### DOWNSTAIRS ROOM

- Seats up to 30 people
- Maximum 50 people
- Kitchenette
- Costs £10 per hr

#### FACILITIES AVAILABLE

- Wifi
- PC Projector
- Screen
- Items in the kitchen
- Refrigerator
- Toilets

#### CONTACT

[Venuehire@bodminway.org](mailto:Venuehire@bodminway.org)

01208 77674



Name of Hirer .....

Name of Organisation [if applicable] .....

Postal Address .....

Telephone.....Email.....

Type of Event .....

Date/s required .....

Arrival Time / Departure Time.....

Estimated number of people taking part .....

Will you be providing refreshments? YES/NO

Will you be serving alcohol? YES/NO

Do you require internet access? YES/NO

Do you require a PC projector and screen? YES/NO

Extra Requirements (Please state)  
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.....  
.....

#### Rooms Required

Upstairs room (£12.00 per hour) YES/NO

Downstairs (£10.00 per hour) YES/NO

GRAND TOTAL COST .....

An invoice will be issued after the event unless otherwise requested

Applicants Signature .....Date .....