

# The Parish Church of St. Petroc, Bodmin

## with the Church of St. Stephen, Nanstallon

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### Annual Report for 2018

**The members of the Parochial Church Council were:**

#### **Clergy**

Revd Paul Holley (Team Rector)  
Revd Frances Clemow (Team Vicar)  
Revd Elaine Munday (Team Vicar)

#### **Wardens**

Barbara Brittain  
Andrew Sadleir

#### **Deanery Synod Representatives**

Andrew Sadleir  
Derek Lowe  
Muriel Nicholl  
Sheila Ward

#### **Ex-officio and Lay Chair**

Canon Dr. John Kidman

#### **Buildings, Churchyards and Events Manager**

Roland Oakley

#### **Safeguarding Officer**

William Hazelton

#### **Elected members**

Joanna Dingle  
Peter Dingle  
Bryony Dorrington  
Bryan Hammond  
Mike Jones  
Judith Stott

**Bankers:** National Westminster Bank. 1 Church Street, St Austell PL25 4AW

The church is registered with the Charity Commission under the registration number 1170555.

#### **Introduction**

St. Petroc's Church is part of the Bodmin Team Ministry, which includes the parishes of Lanivet, Lanhydrock and Cardinham. Responsibility for the mission church of St. Stephen, Nanstallon rests with the parish of St. Petroc, Bodmin. The total population served by the team is around 18,000. Coordination within the team is exercised by a monthly meeting of church wardens and occasional joint meetings of PCCs. Clergy and readers gather on a monthly basis to plan their work. The team is also supported by an administrator who is based at the team office in the Parish Centre of St. Petroc's Church, and from July

2018 by a roving Buildings, Churchyards and Events Manager. In September 2018, Revd Elaine Munday was appointed Pioneer Minister with responsibility for work in Bodmin's estates, amongst the schools in the team and with families coming for baptisms. She remains licensed as team vicar.

The day-to-day management of St Petroc's Church is exercised by the Standing Committee. This committee continually reviews safeguarding and other risk assessments and ensures that procedures are in place to manage those risks and minimise their impact of the life of our churches. The PCC pays appropriate attention to health and safety issues, and procedures are in place for reporting accidents. The PCC met on six occasions in 2018 to conduct relevant business. The PCC and the Standing Committee monitor the annual budget closely so as to ensure short-term financial viability with actual financial results compared with budget forecasts reported to each PCC meeting. The assets of the churches are insured with levels reviewed annually and approved by the PCC. Appropriate internal controls are in place for handling income (cash and cheques) and for making payments as required. Members of St Stephen's Church Nanstallon manage their own day-to-day affairs and have a representative on the PCC.

### Team Rector's report

After a period of review and planning, the pace of development has picked up considerably. Initiatives across all areas of church life are laying the foundations for an ambitious future.

With the appointment and employment of Elaine as Pioneer Minister, St. Petroc's is now reaching out into some of the most vulnerable populations in Bodmin. Her work with children and families offers significant opportunity to grow our church community. The forming of Bodmin Way, a social enterprise, by the 4 PCCs of the team has offered the opportunity to pursue our objectives in a more professional manner, with the employment of staff and the development of projects. The appointment of Roland as Buildings, Churchyards and Events Manager has brought significant gains in terms of general support for church activities and maintenance, and for the use of the building by the wider community.

I continue to find the tension of being present amongst the 5 churches of the team difficult. We have a growing range of ministries, including retired clergy and Local Worship Leaders, so benefit from their many ideas and insights. But my knowledge of and engagement with members of St. Petroc's remains weaker than I would like. I hope that as we adapt to the team-working that supports ministry amongst the churches, we shall reach a satisfactory balance in this. Meanwhile, our Lay Pastoral Ministers work tirelessly to support those in hospital, in care homes and out in the community. They visit and pray for each one on a regular basis. The Mothers Union, Ladies Fellowship and Monday evening home group continue to build faith and fellowship amongst our members. Regular parish lunches have brought people together to eat at Sunday lunchtimes, and the new initiative of Summer cream teas has offered further opportunity to welcome visitors and townsfolk. The annual highlight of the year continues to be the Christmas Tree Festival to which thousands of people make a visit.

During the Autumn, the PCC initiated a review of our worship. This was due to last for 6 months and has allowed people to reflect on the way we conduct our worship, seeking ideas and preferences to help develop the most appropriate forms and patterns. We are well served by all those who participate in Sunday services, which includes the majority of the members of our congregation on a 6 month service planner. We continue to enjoy high standards of music thanks to our Musical Director, Robert Christie, and are grateful for a committed choir who have attracted some new members during 2018. The servers include a mix of young people who enjoy their opportunity to participate alongside adults and to have a meaningful role in church life. The life of the Tower remains strong, again with a mix of older and younger members.

In the Spring we prepared children from the age of 7 to receive communion. This was a time of blessing for them and their families and now allows them to share fully in the worshipping life of our church. Jane O'Mahoney has faithfully continued the Sunday School programme, though she would value more assistance to help strengthen our work with children. Further development has been discussed but not yet implemented due to illness.

Communications within the parish and the team continued to improve. The team website was completed and the systems for bookings and calendars established. There is now a pew sheet for St. Petroc's to complement the team bulletin. There are new sign boards outside church and updated notice boards in

church. Articles from me continue to be published monthly in the universally-distributed Bodmin Banner magazine. Thanks to Roland and Elaine, we continue to be very active on Facebook.

There are some very significant challenges and opportunities ahead, with major buildings works required, particularly a new heating system. The development of The Bodmin Way, a pilgrimage route around the 5 churches of the team will help to build a stronger case for investment by funders. We have a strong future ahead us that by God's grace and our best efforts we shall see emerge in the coming years.

Many members of our church put their time and energy into securing our present and future. I thank them all.

*Revd Paul Holley, Team Rector*

### Church fabric report

During the course of the year several relatively minor maintenance activities were carried out. In addition to routine inspections (*e.g.* intruder alarms and fire extinguishers) these have been predominantly concerned with rainwater ingress during severe storms. There has also been some upgrading of the lightning conductor installation to bring this in line with current British Standards.

Some work has been carried out on electrical and other installations within the building including:

- Reconfiguration of the audio system (which had been poorly set up by the original installers)
- Installation of emergency escape lighting in the nave, south aisle and tower (very important to the safe use of the building for worship and other events).

In the meantime, the pendant lighting in the nave and aisles is now exhibiting failures in several luminaires, as the metal halide bulbs reach the end of their service life. Replacements are obtainable, at around £15-£20 each; but – as ever – the cost of replacement includes high-level personnel access. For this reason, competitive prices will be sought for a wholesale replacement of the metal-halide bulbs, and a stock of spare bulbs acquired (these are likely to be very difficult to obtain in a few years' time). Once that spares stock is in turn exhausted – perhaps 10-15 years hence, it will be necessary to replace all of the metal-halide luminaires with modern (probably LED) units. The cost of such replacement is currently c£600/luminaire.

The choir stalls are equipped with jack-up castor mechanisms to facilitate moving, but some of these have failed under the heavy load and are no longer operative. As a result, moving of these heavy platforms, before and after certain performance events, is now very difficult and causes scuffing damage to the parquet floor. Given the greater frequency of movements, with increasing use of the church for events, it will be necessary to spend up to £1000 on re-equipping the stalls with more robust transit mechanisms.

There has been, however, no major work on the structure of the building, while several items requiring attention (including those identified in the Quinquennial Inspection) imply a need for very substantial expenditure; and these cannot be deferred indefinitely. Among these items are replacement of roof coverings, overhaul and improvement of roof drainage, masonry stabilisation and repair, cleaning and securing of stained-glass windows, restoration of the west wall and affixed memorials, organ conservatory and maintenance work, updating of mains electrical installations, and numerous other minor items.

There are in addition several improvements which could usefully be undertaken, to make the church a more comfortable and welcoming environment for regular worshippers and visitors alike:

- Glass outer doors to South Porch
- Remodelled visitor display/classroom area to SW corner
- Upgrading of reliquary casket and Bodmin Gospels displays
- Live information screen(s) and other AV system improvements
- Floodlighting
- New heating installation

The suggested strategy is that the major maintenance works be projectized, and combined where possible with items from the improvements wish list. To this end, a check-list has been compiled as an aide-memoire for approaches to grant-giving organisations, since these works will not be possible

without substantial external funding. Moreover, there is logic in combining many of these items, in order to minimise disruption while works are being carried out, and to make the most cost-effective use of the very substantial temporary works (*e.g.* access and protective scaffolding during roof works) which will be necessary for the larger structural projects.

The new heating installation will be of interest to many. This proposal has already been long in gestation, but the technical demands of a heating system sufficient to a building of this size and nature should not be underestimated. To date, guidance and budget cost indications have been sought and obtained from heating contractors, but it is unreasonable to expect impartial and comprehensive advice for free; and it will be necessary at some point to engage paid independent advice from an HVAC consultant in order to evaluate and compare the major options. While it is likely that the existing oil-fired boiler will be replaced with a gas-fired unit, options for supplementing the mains energy source with a renewable energy system will be investigated as to feasibility and whole-life cost. The rationale for this approach is the likely real-terms increase in the cost of mains-supplied energy over the life of the new system, there being little point in installing a system capable of warming the church but which – despite improvements in boiler efficiency – we cannot afford to run.

Mention should also be made of St Thomas' Chapel, for which the PCC is a guardian. This is a Scheduled Ancient Monument, but we are under no obligation to restore it, as such. Some assistance may be available with the assistance of Historic England to arrest or at least slow down its deterioration. We have also to bear in mind our duty of care to visitors who may be exposed to injury as a consequence of the poor state of the structure, such that we might eventually have to fence it off if it cannot be kept safe. The discovery of more recent damage (apparent vandalism to detached masonry) has resulted in the involvement of Historic England, and the possibility of some emergency funding to address the more immediate crisis.

In the longer term, it would clearly be desirable – if suitable specific funding were available – to do more in terms of improving preservation and access to the Chapel, but we do not have a surplus of church-maintenance resources which we might divert to this purpose.

As Churchwardens, we are especially fortunate in being able to call upon expertise within the PCC; and we also benefit enormously from the luxury of a dedicated Buildings, Churchyards & Events Manager in the person of the indefatigable Roland Oakley, to whom our grateful appreciation is due.

#### St Stephen's Church Nanstallon

This mission church is not subject to faculty jurisdiction or quinquennial inspections and the building is well maintained by members of the local congregation. Advice and assistance is available from the churchwardens if required.

*Andrew Sadleir and Barbara Brittain, church wardens*

#### **Parish Centre report**

The Parish Centre has been able to obtain its highest revenue from this past year, including several longer-term arrangements helping to improve that revenue. Our current hirers include educational and community-based activities. In this way the Centre continues to support our mission of community outreach and support. The Centre also provides a venue for church activities of worship, committee meetings and events such as the Parish lunches.

The St Petroc's Garden Show was a great community success in August, following a years' break. Crucially, also, the Centre accommodates and covers running costs (excluding staffing) of the Team Office, provision of which would otherwise necessitate hiring, equipping and maintenance of premises elsewhere, which would be inconvenient and for which we currently have no budget.

The Parish Centre building has undergone substantial upgrading of electrical installations – including improved lighting and an excellent fire alarm system during 2018, for which a grant of £9000 was obtained to cover the major part of this expense. This brings facilities in accordance with standards appropriate to the building's continued public use. The Parish Centre also benefited from the redecoration of St Mary's meeting room by Work Skills Training Academy, Cornwall College.

In general the Building is of more use to the Parish in its present form, with a prospect of a continuing cash surplus for PCC Funds. Although the building layout is undeniably outdated it has the possibility of further development in the future.

*Parish Centre Management Committee*

### **Safeguarding report**

The Church has a responsibility to see that all who come to Church and are involved in church life are safe. As such we have systems in place designed to ensure - specifically for children and vulnerable adults - their wellbeing. There is a safeguarding report at all PCC meetings.

William Hazelton is the Church's Safeguarding Co-ordinator. The safeguarding systems involves him knowing who does what, and as there are regular changes of people involved in various church activities, he updates these lists periodically.

Some have DBS (formerly known as CRB) checks carried out; some require safeguarding training. The basic training is done on line. Beyond that there are different levels of training - depending on the person's role - through courses run by the Diocese.

Systems are in place to respond to any concern should one arise.

*William Hazelton*

### **Deanery synod report**

There were three meetings of Deanery Synod during 2018:

In March, the meeting was held at Egloshayle Church.

1. Revd Paul Holley led a lively discussion on Deanery MMF consultation. All members were finding it difficult to pay, several were already in arrears and small rural churches were being asked to pay more than their income would allow. Revd Paul was asked what the Diocese was doing to reduce the MMF. It is making changes and reducing expenditure. If the amount of MMF is reduced it will result in the reduction of clergy. Clergy costs have risen because of stipends, housing and pensions.
2. The Diocese has asked the Deanery to come up with a mission plan on how it envisage the look of the Deanery over the next 5 years.
3. Revd Paul then presented the proposal for the Bodmin Pioneer Ministry led by Revd Elaine Munday. As of January 2018, Trigg Minor & Bodmin Deaneries has grant funded £10,009, set aside for work with young people. It was proposed and passed that £1500 per year over the next 4 years from the grant funds to go towards the Pioneer Ministry.
4. There was a discussion on 'Less Plastic for Lent' and ways of reducing our usage and also picking up litter. Some members of Cardinham congregation do actively litter pick in the Parish.
5. Mike Todd spoke about the appointment of the new Bishop.

In June, the meeting was held at St. Breward. Information was given about the latest update on the new bishop – 2 candidates chosen by end of June, and announcement by end October.

Also, a presentation on Living Churchyards. Encouraged to take part because of their diverse habitat, ancient meadow and rare lichens.

The October meeting at St. Petroc's Church began with the licensing of Revd Paul Holley as Rural Dean

1. Discussion on Deanery MMF allocating process – there will possibly be a 5% reduction in payments.
2. There are vacancies for both Deanery treasurer and secretary.
3. Discussion on what we can achieve as a deanery:
  - a. Hearing from others about successful projects would be useful.
  - b. Good idea to have reports from other parishes and what does and doesn't work.

Parish of St Petroc, Bodmin  
with St Stephen, Nanstallon  
(Charity Number: 1170555)

Annual Accounts

for January to December 2018

Parish of St Petroc, Bodmin with St Stephen, Nanstallon

Receipts & Payments Funds for the year ended 31 December 2018

Receipts	2018			2017		
	General Fund	Restricted Fund	Total	General Fund	Restricted Fund	Total
	£	£	£	£	£	£
<b>Incoming Resources</b>						
<b>Voluntary Income</b>						
Tax efficient Planned Giving	17,893	2,240	20,133	21,019	-	21,019
Other Planned Giving	4,009	-	4,009	2,988	-	2,988
Other Collections at services	9,695	-	9,695	9,447	-	9,447
All other recurring giving/donations	957	-	957	993	-	993
All non-recurring giving/donations	4,640	12,681	17,320	3,073	-	3,073
All Tax Recovered through Gift Aid	7,571	310	7,881	8,019	-	8,019
Legacies Received	-	-	-	8,000	-	8,000
Recurring Grants	4,500	12,000	16,500	2,000	-	2,000
One-off grants	200	9,000	9,200	-	-	-
<b>Activities for Generating Funds</b>						
Income from Fundraising activities	19,337	321	19,659	15,080	-	15,080
<b>Income from Investments</b>						
Dividends	995	-	995	944	-	944
Interest	-	-	-	-	-	-
Income from Property	-	-	-	-	-	-
<b>Church Activities</b>						
Parochial Fees	8,878	473	9,350	12,069	-	12,069
Book Stall & Magazines	948	-	948	708	-	708
Hall Lettings	10,662	205	10,867	7,587	109	7,696
Income from other church activities	2,872	-	2,872	938	-	938
<b>Other Incoming Resources</b>	3,169	-	3,169	3,172	-	3,172
<b>Transfer from Other Funds</b>	405	-	405	-	-	-
<b>Total Receipts</b>	<b>96,730</b>	<b>37,230</b>	<b>133,960</b>	<b>96,037</b>	<b>109</b>	<b>96,146</b>
<b>Payments</b>						
<b>Cost of Generating Income</b>	3,544	-	3,544	4,389	-	4,389
<b>Church Activities</b>						
Mission Giving, Grants & Donations	4,639	-	4,639	3,465	-	3,465
Parish Share paid to Diocese (MMF)	41,500	-	41,500	49,384	-	49,384
Salaries/Honoraria	8,624	7,668	16,292	8,400	-	8,400
Expenses (clergy & Staff)	2,506	-	2,506	2,888	-	2,888
Mission & Evangelism costs	144	-	144	25	530	555
<b>Church Expenses</b>						
Insurance	4,740	-	4,740	5,623	-	5,623
Cleaning	-	-	-	-	-	-
Admin Costs	5,336	-	5,336	2,058	-	2,058
Maintenance	6,016	70	6,086	4,900	193	5,093
Upkeep of Service	1,203	-	1,203	1,081	-	1,081
Upkeep of Churchyard	2,598	-	2,598	2,518	-	2,518
Gas/Oil	4,606	-	4,606	3,245	-	3,245
Electric	1,419	-	1,419	2,007	-	2,007
Water	498	-	498	121	-	121
Cost of Trading	4,211	-	4,211	3,195	899	4,094
<b>Governance Costs</b>	-	-	-	-	-	-
<b>Major Capital Expenditure</b>						
Major repairs to the church building	6,200	-	6,200	-	-	-
Major repairs to church hall	-	3,682	3,682	-	-	-
New building work to the church	-	1,632	1,632	-	-	-
<b>Transfer to Other Funds</b>	-	405	405	-	-	-
<b>Total Payments</b>	<b>97,786</b>	<b>13,457</b>	<b>111,243</b>	<b>93,299</b>	<b>1,622</b>	<b>94,921</b>
<b>Excess of Receipts over payments</b>	- 1,055	23,773	22,717	2,738	- 1,513	1,225

Parish of St Petroc, Bodmin with St Stephen, Nanstallon

Restricted Fund for the year ended 31 December 2018

Receipts	Restricted Fund 2018				Total
	Pioneer Minister	Parish Centre	Children's Work	Friends (Heating)	
	£	£	£	£	£
<b>Incoming Resources</b>					
<b>Voluntary Income</b>					
Tax efficient Planned Giving	2,240	-	-	-	2,240
Other Planned Giving	-	-	-	-	-
Other Collections at services	-	-	-	-	-
All other recurring giving/donations	-	-	-	-	-
All non-recurring giving/donations	450	-	-	12,231	12,681
All Tax Recovered through Gift Aid	310	-	-	-	310
Legacies Received	-	-	-	-	-
Recurring Grants	12,000	-	-	-	12,000
One-off grants	-	9,000	-	-	9,000
<b>Activities for Generating Funds</b>					
Income from Fundraising activities	321	-	-	-	321
<b>Income from Investments</b>					
Dividends	-	-	-	-	-
Interest	-	-	-	-	-
Income from Property	-	-	-	-	-
<b>Church Activities</b>					
Parochial Fees	473	-	-	-	473
Book Stall & Magazines	-	-	-	-	-
Hall Lettings	-	205	-	-	205
Income from other church activities	-	-	-	-	-
<b>Other Incoming Resources</b>	-	-	-	-	-
<b>Transfer from Other Funds</b>	-	-	-	-	-
<b>Total Receipts</b>	<b>15,794</b>	<b>9,205</b>	<b>-</b>	<b>12,231</b>	<b>37,230</b>
<b>Payments</b>					
<b>Cost of Generating Income</b>	-	-	-	-	-
<b>Church Activities</b>					
Mission Giving, Grants & Donations	-	-	-	-	-
Parish Share paid to Diocese (MMF)	-	-	-	-	-
Salaries/Honoraria	7,668	-	-	-	7,668
Expenses (clergy & Staff)	-	-	-	-	-
Mission & Evangelism costs	-	-	-	-	-
<b>Church Expenses</b>					
Insurance	-	-	-	-	-
Cleaning	-	-	-	-	-
Admin Costs	-	-	-	-	-
Maintenance	-	70	-	-	70
Upkeep of Service	-	-	-	-	-
Upkeep of Churchyard	-	-	-	-	-
Gas/Oil	-	-	-	-	-
Electric	-	-	-	-	-
Water	-	-	-	-	-
Cost of Trading	-	-	-	-	-
<b>Governance Costs</b>	-	-	-	-	-
<b>Major Capital Expenditure</b>					
Major repairs to the church building	-	-	-	-	-
Major repairs to church hall	-	3,682	-	-	3,682
New building work to the church	-	-	-	1,632	1,632
<b>Transfer to Other Funds</b>	-	-	-	405	405
<b>Total Payments</b>	<b>7,668</b>	<b>3,752</b>	<b>-</b>	<b>2,037</b>	<b>13,457</b>
<b>Excess of Receipts over payments</b>	<b>8,126</b>	<b>5,453</b>	<b>-</b>	<b>10,194</b>	<b>23,773</b>



Parish of St Petroc, Bodmin with St Stephen, Nanstallon

Statement of Assets and Liabilities at 31 December 2018

	2018			2017		
	General Fund £	Restricted Fund £	Total £	General Fund £	Restricted Fund £	Total £
<b>Monetary assets</b>						
PCC Current account	12,289	13,444	25,733	13,295	-	13,295
PCC Restricted account	-	11,240	11,240	-	911	911
Parish Centre account	-	1	1	-	1	1
Cash	-	-	-	50	-	50
Total monetary assets	12,289	24,685	36,974	13,345	912	14,257
<b>Debtors</b>						
	-	-	-			
<b>Other assets</b>						
Shop stock at cost	854	-	854	382	-	382
<b>Liabilities</b>						
Arrears to MMF	6,995	-	6,995	-	-	-
Heating oil	-	-	-	1,041	-	1,041
<b>Non-monetary assets</b>						
Parish Centre						
Silver & Glassware						
Computers & office equipment						
Grand Piano						

Approved by the Parochial Church Council and signed on its behalf by:

.....Chairman ..... 24.01.19 Date

.....Treasurer ..... 24/01/2019 Date

# Parish of St Petroc, Bodmin with St Stephen, Nanstallon

Financial statement for the year ended 31 December 2018

## Accounting Policies

The financial statements of the PCC have been prepared in accordance with the Church Accounting Regulations 2006 using the Receipts and Payments basis.

## Funds

**General funds** represent the funds of the PCC that are not subject to any special restrictions regarding their use and are available for application to the general purposes of the PCC.

In addition the following **restricted funds** are included within the accounts:

### 1. Restricted Fund

Purpose: For any receipts donated for specified purposes.

Income raised during the year is for: Pioneer Ministry, Parish Centre, children's work and Church heating project

### 2. Parish Centre (Restricted Account)

Purpose: Funds raised for maintenance of the Parish Centre

This fund contains one pound and has not been used during the year.

The accounts include monetary transactions, assets and liabilities for which the PCC can be held responsible. They do not include the accounts of other Church groups that owe an affiliation to another body, nor those that are informal gatherings of Church members.

Subject to the above, receipts and payments include income as received and expenditure when irrevocably paid.

## Statement of Assets and Liabilities

The following assets are recognised but not necessarily valued in the Statement of Assets and Liabilities:

- ◆ Movable church furnishings held by the churchwardens on special trust for the PCC and which require a faculty for disposal.
- ◆ Land and buildings held on behalf of the PCC.
- ◆ Other fixtures, fittings and office equipment where the PCC is free to dispose of such assets without faculty and where the original cost exceeded £1,000.
- ◆ Investments held beneficially by the PCC.

The following assets are recognised and a monetary value given as part of the description in the Statement of Assets and Liabilities:

- ◆ Amounts owing from the Inland Revenue where a formal claim has been made.
- ◆ Any other amounts owing to the PCC including church hall lettings and insurance claims.
- ◆ Legacies where formal notification of entitlement and amount has been received at 31 December by the PCC.
- ◆ Closing bank balances as shown in the receipts and payment account.

The following liabilities are recognised in the Statement of Assets and Liabilities:

- ◆ Any loans or overdrafts advanced to the PCC.
- ◆ Any arrears of Mission & Ministry Fund.
- ◆ Creditors for goods or services where the supply has been received and invoiced by 31 December.

## Honorary Treasurer's Report for the Year 2018

The year has been notable for a number of reasons, both positive and negative.

## General Fund

This fund is used for the day-to-day running of St Petroc's and St Stephen's churches, including St Petroc's Parish Centre and the Church Shop. Key points during the year were:

1. Our general fund shows a loss for the year of £1,055.
2. For the first time ever, we were unable to meet our full payment to the Diocese of Truro in respect of the Mission & Ministry Fund (MMF). Our shortfall was £6,995 against a total payment due for the year of £48,495 (14%).
3. Our regular donations through various planned giving schemes continue to decline, in particular gift aided donations which have fallen by £3,126 during the year (15%).
4. We did not receive any legacies during the year.
5. We are very grateful to Bodmin Town Council for their grant of £2,500 towards the upkeep of the churchyard, which is an increase on previous years to cover our increased costs. We received two payments during the year representing a catch up in the process.
6. We are also grateful to Cornwall Council for a grant of £200 towards Bodmin Dementia Day.
7. The shortfalls in traditional sources of income were in large part made up by heroic efforts in fundraising:
  - a. The Parish Centre contributed a surplus of £7,493 from room hire;
  - b. The Christmas Tree Festival contributed a surplus of £7,093;
  - c. The Autumn Fayre contributed £1,774
  - d. The Parish Lunches and Cream Teas contributed £3,182
  - e. Other fundraising contributed £3,234
  - f. The Church Shop was reinvented during the year and contributed £482 after purchases of new stock.
8. Mission Giving – church members held fundraising events for charity and made donations of £3,217 (3% of income) during the year.
9. The Bodmin Team Ministry cluster of five churches employed a part time Buildings and Events Manager during the year through a social enterprise company (Bodmin Way) set up to promote community use of church premises across the team. Together with the Team Administrator the general fund contributed £4,784 towards their costs in the year. Additional income from new hirers should offset some of these costs in future years.
10. Essential electrical work costing £6,200 was carried out in St Petroc's Church to meet current safety standards.

### **Restricted Fund**

This is for monies raised for specific purposes. Key points during the year were:

1. The Bodmin Team Ministry (through Bodmin Way) employed a full time Pioneer Minister during the year as a key part of the churches outreach strategy into the Bodmin estates and surrounding areas. The Restricted Fund collates all receipts and payments in relation to this work, although actual salary payments are made by Bodmin Way.
2. We are very grateful for the following grants towards the work of the Pioneer Minister:
  - a. £7,500 from the Joseph Rank Foundation;
  - b. £3,000 from the Diocese of Truro;
  - c. £1,500 from the Trigg Minor and Bodmin Deanery.In addition a number of individuals are making regular contributions towards this work.
3. Parish Centre – we are very grateful to the Big Lottery Fund for a grant of £9,000 towards electrical safety work in the Parish Centre.
4. Friends of St Petroc's Church – the Friends organisation, which over many years had raised funds to support the fabric of the church, closed during the year and transferred the balance of its funds (£12,231) to the church. This funding was given to support the new heating project in the church, which is ongoing.

### **Other Funds**

There are a number of other accounts associated with the church which do not form a formal part of the PCC accounts. These are:

1. Tower Accounts (x2) – held by bell ringers for fees and fundraising.
2. Trust Fund – monies held on trust and invested by the Truro Diocesan Board of Finance. The PCC has no access to the capital amounts but does receive dividends.

**On other matters:**

The church is registered with the Charity Commission as a charity in its own name. The Charity Number is 1170555.

The church has a Reserves Policy in relation to the General Fund, requiring it to keep sufficient cash to meet three months of general spending (approx. £10,000). There is no policy in relation to the Restricted Fund.

I would like to thank all those who have helped during the year in the collecting, counting and recording of monies received. These are very time-consuming tasks and without this help it would have been impossible to prepare these accounts.

Also to all those who have worked tirelessly through the year to raise funds, both for mission and outreach and for the running of the church.

A big Thank You to you all.

I would ask all church members and supporters to consider joining one of the regular giving schemes. Gift Aiding donations (where donors are taxpayers) increases every donation received by 25%. Leaving a legacy to your church in your Will can also provide real benefit to the church and the community.

Thank you.

Derek Lowe,  
Hon Treasurer,  
January 2019



**EXCALIBUR**  
**BUSINESS SERVICES**

M.S.T. Jones  
20 Bawden Road, Bodmin, Cornwall PL31 1PT

**PARISH OF ST. PETROC, BODMIN**

**with ST STEPHEN, NANSTALLON**

**YEAR ENDED 31ST DECEMBER 2018**

I have examined the records of the above, and hereby certify that the Accounts present a true and fair record of the Church's financial activity for the year.

A handwritten signature in black ink, appearing to read 'M.S.T. Jones', written in a cursive style.

**M.S.T. JONES**  
**Accountant**